

THE GET GROUP

# ROAD MAP

2026

VERSION 02

WWW.THEGETGROUP.CO.NZ



Kia hāpai ngā rangatahi o Aotearoa  
HELPING YOUTH THRIVE IN NEW ZEALAND

adrian@thegetgroup.co.nz

+64 21 844 979

LET'S **THINK**  
**OUTSIDE**  
THE **BOX**



**CONTACT**

Adrian Cook  
Chief Logistics Officer  
+64 21 844 979  
[adrian@thegetgroup.co.nz](mailto:adrian@thegetgroup.co.nz)  
[www.thegetgroup.co.nz](http://www.thegetgroup.co.nz)



## The Process

---

04

Innovative Education Solutions for ALL Learners.

## Made for Schools

---

05

A variety of pre-designed NZQA accredited short courses to assist learners in successfully completing their NCEA while in school.  
+ Can also be used by out of school learners for foundational training

## Industry Training

---

13

Industry specific NZQA accredited courses designed to prepare young people for the workplace and to support upskilling for employees.  
+ Great option for School Students to gain industry qualifications

## NCEA out of School

---

25

An alternative pathway for learners in Aotearoa who wish to achieve their NCEA qualifications outside the traditional school environment.

# TABLE OF CONTENTS

# THE PROCESS

It's as easy as 1, 2, 3.... 4



Jump onto our website and register for a delivered group workshop or our supported remote option. **CONTACT Adrian** with any questions or to ask about our **GROUP DISCOUNTS**.



Once we receive your registration we will be in touch to confirm your workshop details or for remote learning we will zoom your resources out to you by email or courier.



**DO THE MAHI** - We swoop in with all the tools for a successful workshop or our supported remote option gives you the flexibility to learn on your schedule.



**GET THE TREATS** - Complete the learning and gain some well earned NZQA credits.

- Invoices are emailed after the workshop is completed and we only charge for learners who have attended.
- Remote learner invoices are emailed once the resource is sent.
- Results & certificates are processed on receipt of payment.



# Level 1 - NZ Certificate in Foundation Skills

60 Credits @ Level 1

Equip yourself with the foundational skills for life.

This course is an

**excellent alternative to NCEA Level 1** and serves as a pathway to the New Zealand Certificate in Foundation Skills Level 2.

## FEES

### Group Blended Learning

\$1440 +GST per learner

### Supported Remote Option

\$1080 +GST per learner (PDF)

\$1100 +GST per learner (Printed)

+ \$15 +GST per learner for National Certificate Verification with NZQA

Please talk to us about our group discount for this programme.



## Unit Standards Included in the Programme

### Unit 33157 / 3 Credits

Self-management and resilience strategies for self

### Unit 33241 / 4 Credits

Develop strategies to organise personal life

### Unit 33242 / 4 Credits

Develop strategies to maintain own wellbeing

### Unit 33243 / 4 Credits

Develop strategies to continue learning

### Unit 33244 / 5 Credits

Interact with people from own and other cultures

### Unit 33245 / 5 Credits

Interact with people at work and in the community

### Unit 33246 / 5 Credits

Apply basic literacy skills

### Unit 33247 / 5 Credits

Apply basic numeracy skills

### Unit 33248 / 5 Credits

Apply basic skills in digital literacy

### Unit 33249 / 5 Credits

Apply basic skills in literacies

### Unit 33250 / 5 Credits

Describe the leadership qualities of a rangatira

### Unit 33251 / 10 Credits

Describe self in relation to the qualities of a rangatira

## Delivery Options

Delivered as a Blended Learning programme which includes a mixture of face to face group workshops and practical application in your daily life which is monitored by your assessor.

Also available as a Supported Remote Option.

# Level 1 - Work & Life Skills

Our Level 1 courses equip learners with essential skills for success in the workplace and in their personal lives.

## FEES

**1 Day Delivered Group Workshop**  
\$240 +GST per learner

**Supported Remote Option**  
\$180 +GST per learner (PDF)  
\$200 +GST per learner (Printed)

## GET Going L1

10 Credits @ Level 1

Develop strategies to organise your personal life and learn the fundamentals of employee rights & responsibilities.

Unit 33241 / 4 Credits / Organise personal life  
Unit 1978 / 3 Credits / Employment rights  
Unit 4249 / 3 Credits / Employee obligations

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option

## GET Started L1

10 Credits @ Level 1

Dive into the fundamentals of form-filling, enhance your team communication skills, and leave a lasting impression in your upcoming interview!

Unit 3483 / 2 credits / Fill in forms  
Unit 3490 / 2 credits / Complete an incident report  
Unit 3501 / 2 credits / Apply listening techniques  
Unit 3503 / 2 credits / Communicate in a team  
Unit 1293 / 2 credits / Be interviewed in an informal interview

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option

## GET Wellbeing Basics L1

11 Credits @ Level 1

Build self management & resilience skills for your own personal wellbeing/hauora.

Unit 33157 / 3 Credits / Self-management  
Unit 33242 / 4 Credits / Improve own wellbeing  
Unit 12348 / 2 Credits / Managing own emotions  
Unit 30910 / 2 Credits / Manage online bullying

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option

## GET Money Basics L1

12 Credits @ Level 1

Enhance your financial acumen by recognising potential risks and developing the essential skills for successful money management.

Unit 28088 / 3 Credits / Credit and debt financial options  
Unit 28089 / 3 Credits / Personal financial goal setting  
Unit 29558 / 3 Credits / Personal credit history  
Unit 24709 / 3 Credits / Produce a personal budget

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option



# Level 2 - NZ Certificate in Foundation Skills

60 Credits @ Level 2

Prepare yourself with the fundamental skills needed to embark on further education or move into the workforce.

This certificate is an **excellent alternative to NCEA Level 2** and is recognised by Tertiary Education Institutes, the Armed Forces, and the NZ Police as a prerequisite for entry.

## FEES

**Group Blended Learning**  
\$1440 +GST per learner

**Supported Remote Option**  
\$1080 +GST per learner (PDF)  
\$1100 +GST per learner (Printed)

+**\$15 +GST per learner** for National Certificate Verification with NZQA

Please talk to us about our group discount for this programme.



## Skill Standards Included in the Programme

### Skill 40060 / 15 Credits

Apply self-management and resilience strategies to organise personal life, maintain well-being, and continue learning

### Skill 40061 / 10 Credits

Work collaboratively and effectively in a group containing a range of people and cultures to achieve an outcome

### Skill 40062 / 5 Credits

Apply reading and writing skills in unfamiliar contexts

### Skill 40063 / 5 Credits

Apply numerical skills in unfamiliar contexts

### Skill 40064 / 5 Credits

Apply digital technology skills in unfamiliar contexts

### Skill 40065 / 5 Credits

Apply skills to manage oneself in everyday unfamiliar contexts

### Skill 40066 / 15 Credits

Describe the strengths of own rangatiratanga and identify how these can guide own short-term goals and future pathways

## Delivery Options

Delivered as a Blended Learning programme which includes a mixture of face to face group workshops and practical application in your daily life which is monitored by your assessor.

Also available as a Supported Remote Option.

# Level 2 - NZ Certificate in Work Ready Skills

21 Credits @ Level 2 (Micro-Credential)

Prepare yourself for your work experience placement with this engaging two day course. Complete both modules to earn the New Zealand Certificate in Work Ready Skills (Micro Credential).

## FEES

**1 Day Delivered Group Workshop**  
\$240 +GST per learner

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

**+\$15 +GST per learner for National Certificate Verification with NZQA**

### Book both modules and get a discount!

2 x delivered workshops (back-to-back)  
\$450 +GST per learner



## Module 1: GET Started L2

10 Credits @ Level 2

Master the essentials of the workplace and prepare to shine in your interview by sharpening up on the key fundamentals:

- Navigating complex forms
- Communicating in a team
- Understand how to manage your time well
- Practice your interview skills

Unit 24871 / 2 Credits / Complete complex forms

Unit 9677 / 3 Credits / Communicate in a team

Unit 12349 / 3 Credits / Time management

Unit 1294 / 2 Credits / Be interviewed in a formal interview

### Delivery Options

1 Day Delivered Group Workshop  
+practical application

Supported Remote Option

## Module 2: GET Going L2

11 Credits @ Level 2

### Work Experience Placement

Get ready for various aspects of the workplace, including personal presentation, customer service and engaging in meetings. Familiarise yourself with the necessary requirements, and demonstrate your skills while being observed by your assessor/verifier.

Unit 62 / 3 Credits / Maintain personal presentation

Unit 57 / 2 Credits / Provide customer service

Unit 10791 / 3 Credits / Participate in a meeting

Unit 10780 / 3 Credits / Complete a work placement

### Delivery Options

1 Day Delivered Group Workshop  
+practical application

Supported Remote Option

# Level 2 - Work & Life Skills

Our Level 2 courses provide learners with the skills needed for success in both their professional and personal lives.

## FEES

### 1 Day Delivered Group Workshop

\$240 +GST per learner

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

## GET Money Savvy L2

11 Credits @ Level 2

Unlock the essentials of managing money with this insightful course.

Unit 28097 / 3 Credits / Banking products  
Unit 28095 / 3 Credits / Personal savings  
Unit 24695 / 2 Credits / Personal taxation  
Unit 28094 / 3 Credits / Produce a budget

### Delivery Options

1 Day Delivered Group Workshop

+practical application

Supported Remote Option

## GET Active L2

10 Credits @ Level 2

This course offers fun and practical learning. With a focus on team building activities and games to GET Active!

Skill 40061 / 10 Credits

Work collaboratively and effectively in a group with a range of people to achieve an outcome

### Delivery Option

1 Day Delivered Group Workshop

+practical application

Sports field or gym required for delivery

For more options, please refer to our list of 'All Standards' @ [www.thegetgroup.co.nz/roadmap](http://www.thegetgroup.co.nz/roadmap)

## GET Ready for Work L2

11 Credits @ Level 2

Learn about problem solving, discover career pathways, hone your job search skills and plan for your future.

Unit 7123 / 2 Credits / Apply a problem-solving model

Unit 12383 / 3 Credits / Explore career options

Unit 4253 / 3 Credits / Job search skills

Unit 10781 / 3 Credits / Produce a plan for your future

### Delivery Options

1 Day Delivered Group Workshop

+practical application

Supported Remote Option

## GET Safe in Work L2

10 Credits @ Level 2

Master the skills to cultivate assertiveness and recognise & address harassment and discrimination.

Unit 1299 / 4 Credits / Be assertive

Unit 542 / 3 Credits / Recognise discrimination

Unit 525 / 3 Credits / Recognise sexual harassment

### Delivery Options

1 Day Delivered Group Workshop

+practical application

Supported Remote Option

## GET Living & Working L2

9 Credits @ Level 2

Enhance your oral and written communication skills, effectively navigate employment contracts, and gain the skills for managing everyday stress.

Unit 12355 / 3 Credits / Strategies for managing stress

Unit 33019 / 3 Credits / Communicate in an organisation

Unit 1979 / 3 Credits / Describe employment agreements

### Delivery Options

1 Day Delivered Group Workshop

+practical application

Supported Remote Option



# Level 3 - NZ Certificate in Employment Skills

## 23 Credits @ Level 3 (Micro-Credential)

Enhance your skills and enter the workforce with confidence. Develop your workplace fundamentals and complete both modules to earn the New Zealand Certificate in Employment Skills (Micro Credential).

### FEES

**1 Day Delivered Group Workshop**

\$240 +GST per learner

**Supported Remote Option**

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

**+\$15 +GST per learner for National Certificate Verification with NZQA**

**Book both modules and get a discount!**

2 x delivered workshops (back-to-back)  
\$450 +GST per learner



## Module 1: GET Started L3

### 11 Credits @ Level 3

Master the essentials of the workplace and get familiar with the following skills:

- Contribute within a team to achieve an objective
- Listen actively to gain information
- Respond to negative feedback effectively
- Speak to an audience in familiar situations

Unit 9681 / 3 Credits / Contribute within a team

Unit 11097 / 3 Credits / Listen actively to gain information

Unit 7126 / 2 Credits / Respond to negative feedback

Unit 1307 / 3 Credits / Speak to an audience

### Delivery Options

1 Day Delivered Group Workshop

+practical application

Supported Remote Option

## Module 2: GET Going L3

### 12 Credits @ Level 3

### Prepare for the Workplace

Get ready for various aspects of the workplace, including managing employment relationships, conducting interviews and applying customer service knowledge and techniques. Familiarise yourself with the necessary requirements and demonstrate your skills while being observed by your assessor/verifier.

Unit 1980 / 3 Credits / Employment relationships

Unit 1296 / 3 Credits / Conduct informal interviews

Unit 11818 / 4 Credits / Apply product or service knowledge

Unit 376 / 2 Credits / Apply customer service techniques

### Delivery Options

1 Day Delivered Group Workshop

+ practical application

Supported Remote Option

# Level 3 - Work & Life Skills

Our Level 3 courses are a step up, designed to empower learners with the skills necessary for a successful transition into both their professional and personal lives.

## GET Community L3 18 Credits @ Level 3

Discover how to create and manage all aspects of a community event. Enhance your communication, team leadership and business skills with this partially self directed programme.

For the purposes of completing US 30906 you are required to be involved in the planning of an event such as a school ball, local production, yoga retreat or other community event.

Unit 1304 / 2 Credits / Communication skills  
Unit 27563 / 4 Credits / Team leadership  
Unit 32005 / 3 Credits / Business meetings  
Unit 11095 / 3 Credits / Business correspondence  
Unit 30906 / 6 Credits / Plan a community event

### Delivery Options & Fees

**Blended Learning** - \$410 +GST per learner

A mixture of face to face & remote learning

### Supported Remote Option

\$320 +GST per learner (PDF)

\$340 +GST per learner (Printed)

## GET Wellbeing for Life L3

11 Credits @ Level 3

Take charge of your professional journey, cultivate the skills for well-being, and face obstacles head-on.

Unit 4251 / 3 Credits / Plan a career pathway

Unit 2990 / 4 Credits / Read texts - personal wellbeing/hauora

Unit 9695 / 4 Credits / Apply a problem-solving model

### Delivery Options & Fees

**1 Day Delivered Group Workshop:** \$240 +GST per learner

+practical application

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

## GET Leadership Skills L3

15 Credits @ Level 3

Learn how to reflect on personal strengths and values in relation to leadership activities while using strategies to plan, support and set goals in a leadership role.

Skill 40868 / 10 Credits / Personal leadership strategies

Skill 40869 / 5 Credits / Professional & ethical leadership

### Delivery Options & Fees

**Blended Learning** - \$410 +GST per learner

A mixture of face to face & remote learning

### Supported Remote Option

\$320 +GST per learner (PDF)

\$340 +GST per learner (Printed)

## GET Smart about Money L3

12 Credits @ Level 3

Uncover the secrets of wise spending, and sharp decision making when earning those hard-earned dollars.

Unit 28100 / 4 Credits / Budgeting for a long term goal

Unit 28098 / 3 Credits / Options to increase personal income

Unit 28099 / 3 Credits / Evaluate credit options

Unit 7127 / 2 Credits / Major goods or service purchase

### Delivery Options & Fees

**1 Day Delivered Group Workshop:** \$240 +GST per learner

+practical application

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)





# IAG Workplace Experience

## 22 Credits @ Level 3

IAG is an international insurance company with a community focus. They are offering an exclusive opportunity to business minded young people wanting to experience the corporate world.

Available on rotation between IAG Wellington, Christchurch and Tāmaki-Makaurau (Auckland)

Please talk to us about which region/s are currently on offer.

### FEES

#### Each step is charged separately

Learners are only charged a fee for each step they complete. If they do not progress through to step 2, they will only be charged for step 1.

Work Experience Placement is FREE



## STEP 1: GET Business Skills L3

### 10 Credits @ Level 3

#### Interview Workshop

**GET Business Skills** is the 'Interview Workshop'. Due to restrictions on work placement availability, only **12 learners** can be chosen from each interview workshop to progress to **Step 2**.

If you are not selected for Step 2, you may still have the chance to apply for the IAG Graduate Programme after you have completed school. This workshop emphasizes attitude over ability, so make sure to showcase your best self and secure your spot in this exceptional opportunity.

Unit 27557 / 3 Credits / Organisational behaviour  
Unit 30911 / 3 Credits / Understanding the workplace  
Unit 27563 / 4 Credits / Teams and team leadership

#### 1 Day Delivered Group Workshop

+practical application

\$240 +GST per learner

## STEP 2: GET Going L3

### 12 Credits @ Level 3

#### Work Experience Placement

Once you have been selected, you will receive all the necessary information regarding your work experience placement. Throughout your three-day experience, you will be supported by IAG staff and your GET Group tutor. The first morning will begin with a one-hour orientation, after which you will dive into hands-on work experience in an engaging corporate setting.

At the end of your placement, there may be an opportunity to participate in the IAG internship programme, which may lead to paid employment.

Unit 1980 / 3 Credits / Employment relationships  
Unit 1296 / 3 Credits / Conduct informal interviews  
Unit 11818 / 4 Credits / Apply product or service knowledge  
Unit 376 / 2 Credits / Apply customer service techniques

#### Practical application & observation in the workplace

\$240 +GST per learner

# Workplace Health & Safety Level 1 & Level 3

Health and Safety play a crucial role in any workplace induction process, so consider getting industry-qualified through these short courses. Your employer will certainly appreciate it!

## FEES

**1 Day Delivered Group Workshop**  
\$240 +GST per learner

**Supported Remote Option**  
\$180 +GST per learner (PDF)  
\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Health & Safety Basics Level 1 & 3

14 Credits @ Level 1 & 3

Master the essentials of health and safety with this theory-based course providing the fundamentals of health and safety. You will learn to;

- Develop workplace health and safety skills
- Conduct workplace safety risk assessments
- Perform job safety analyses

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 497 / 3 Credits / Workplace health & safety (L1)  
Unit 30265 / 8 Credits / Health & safety risk assessment (L3)  
Unit 19522 / 3 Credits / Undertake job safety analysis (L3)

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option

## GET Injury Prevention Level 3

12 Credits @ Level 3

Embark on this theory-based course to develop essential skills for handling DPI in the workplace.

- Learn how to prevent and manage Discomfort, Pain, and Injury (DPI) in the workplace.
- Identify the causes of back injuries and explore effective methods to prevent them.

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 17591 / 8 Credits / Prevention & management of DPI  
Unit 17592 / 4 Credits / Prevent & manage back injuries

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
Supported Remote Option

# Food Safety Skills

## Level 2 & Level 3

Elevate your food handling skills by participating in these interactive courses. Master the art of crafting delicious gourmet sandwiches and enjoy sampling your creations.

Learners must have access to a commercial or well equipped domestic kitchen for these courses.

### FEES

**1 Day Delivered Group Workshop**

\$240 +GST per learner

+ \$10 +GST per learner for food if required

**Supported Remote Option**

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Food Safe Level 2

10 Credits @ Level 2

Dive into the essentials of food safety with this hands-on course to master the basics of sandwich preparation. You will learn;

- How to safely receive and handle food
- The basics of kitchen cleanliness
- How to present sandwiches for service

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 167 / 4 Credits / Practice food safety methods  
Unit 20666 / 2 Credits / Food contamination hazards  
Unit 13284 / 2 Credits / Clean food production areas  
Unit 13281 / 2 Credits / Prepare basic sandwiches

### Delivery Options

1 Day Delivered Group Workshop

+ practical application

Supported Remote Option

## GET Food Safe Level 3

11 Credits @ Level 3

Upskill on your food safety requirements with this hands-on course to master sandwich preparation. You will learn;

You will learn;

- How to safely handle food
- How to manage food contamination hazards
- How to present complex sandwiches for service

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 168 / 4 Credits / Practice food safety methods  
Unit 13282 / 2 Credits / Prepare complex sandwiches  
Unit 27955 / 5 Credits / Apply food safety practices

### Delivery Options

1 Day Delivered Group Workshop

+ practical application

Supported Remote Option

# Espresso Coffee Skills Level 2 & Level 3

Get prepared for the workplace and discover the essentials of espresso coffee. Learn what defines a great cup of coffee and master the art of espresso beverage service.

Learners must have access to a commercial coffee machine for these courses.

## FEES

### 1 Day Delivered Group Workshop

\$240 +GST per learner

+\$10 +GST per learner for coffee if required

+\$50 +GST per learner for follow up assessment

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Espresso Basics Level 2

8 Credits @ Level 2

Learn the essentials of coffee preparation and presentation with this hands-on course. You will learn about;

- Preparing pressed coffee for service
- Preparing filtered coffee for service
- Espresso coffee equipment
- Preparing espresso coffee for service

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 17286 / 2 Credits / Prepare and present pressed coffee

Unit 17287 / 2 Credits / Prepare and present filtered coffee

Unit 17285 / 4 Credits / Prepare espresso beverages

### Delivery Options

1 Day Delivered Group Workshop

+ practical application & follow up assessment day

Supported Remote Option

## GET Espresso Intermediate Level 3

8 Credits @ Level 3

Gain intermediate skills in coffee preparation and service with this hands-on course.

You will learn about;

- The origins & production of the coffee bean
- Espresso coffee service

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 17284 / 3 Credits / Coffee origin and production

Unit 17288 / 5 Credits / Serve espresso beverages

### Delivery Options

1 Day Delivered Group Workshop

+ practical application & follow up assessment day

Supported Remote Option

# Food & Beverage Service Level 2, 3 & 4

Discover the fundamentals of food service and how to prepare for table service in the hospitality industry. Alternatively, consider becoming a Licensed Controller and learn about government regulations regarding alcohol service.

## FEES

### 1 Day Delivered Group Workshop

\$240 +GST per learner

+ \$50 +GST per learner for follow up assessment

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.

## GET Food & Beverage Service Level 2

12 Credits @ Level 2

This course is for people training to work in a food and beverage service outlet.

- Prepare service areas and equipment
- Prepare & clear customer dining areas
- Provide table service to customers
- Prepare & serve non-alcoholic drinks to customers

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Learners must have access to a commercial or well equipped domestic kitchen for this course.

Unit 14434 / 3 Credits / Prepare and clear for table service

Unit 14436 / 4 Credits / Provide table service

Unit 14425 / 5 Credits / Prepare & serve non-alcoholic drinks

### Delivery Options

1 Day Delivered Group Workshop

+ practical application & follow up assessment day

Supported Remote Option

## Licence Controller Qualification (LCQ) Level 3 & 4

7 Credits @ Level 3 & 4

Thinking about getting into management at a cafe, restaurant, bar or supermarket? This theory based course provides the essential knowledge to safely serve alcohol to customers.

You will gain the required NZQA qualification to apply for your council approved Managers Certificate to work in a licenced premises.

Unit 4645 / 2 Credits (L3) Responsible drinking environment

Unit 4646 / 2 Credits (L4) Sale & Supply of Alcohol Act

Unit 16705 / 3 Credits (L4) Host responsibility requirements

### Delivery Options

1 Day Delivered Group Workshop

+ practical application & follow up assessment day

Supported Remote Option



# Cookery & Catering Skills Level 2 & Level 3

Enhance your cookery and catering skills with these interactive and hands-on courses. Learn about nutrition, brush up on your knife skills and prepare food for service.

Learners must have access to a commercial or well equipped domestic kitchen for these courses.

## FEES

1 Day Delivered Group Workshop

\$240 +GST per learner

+\$50 +GST per learner for follow up assessment

Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Cookery Skills Level 2

10 Credits @ Level 2

This course is for people training as cooks to work in a commercial kitchen. You will learn about;

- Basic nutrition for commercial catering
- Handling & maintaining knives in a kitchen
- Preparing fruit and vegetables for service
- Preparing salads for service

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Recommended for entry: Unit Standard 167

Unit 30895 / 4 Credits / Basic nutrition in commercial catering

Unit 13285 / 2 Credits / Handle and maintain knives

Unit 13280 / 2 Credits / Prepare fruit and vegetable cuts

Unit 13283 / 2 Credits / Prepare and present salads

### Delivery Options

1 Day Delivered Group Workshop

+practical application & follow up assessment day

Supported Remote Option

## GET Catering Skills Level 3

9 Credits @ Level 3

Gain an understanding of commercial catering with a focus on;

- Nutrition principles and applications in catering
- Preparing hot and cold canapés for service

**It is recommended the learner has gained US167 or US27955 before commencing this course.**

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 13343 / 5 Credits / Nutrition in commercial catering

Unit 30916 / 4 Credits / Prepare and present canapés

### Delivery Options

1 Day Delivered Group Workshop

+ practical application & follow up assessment day

Supported Remote Option

# Retail Service Skills Level 2 & Level 3

These courses offer valuable insights into the Retail sector with a focus on customer service, retail legislation and strategies for preventing fraud & theft.

It is recommended learners are working in the retail sector or completing a work experience placement in a retail environment for these courses.

**CONTACT US** to discuss our retail work placement opportunities in your region, based in the non-profit sector.

## FEES

**2 Day Delivered Group Workshop**

\$450 +GST per learner

(two days back to back)

**Supported Remote Option**

\$320 +GST per learner (PDF)

\$340 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Retail Basics Level 2

**24 Credits @ Level 2**

Retail workers and people wanting to enter retail.

- Present themselves effectively in a service role
- Apply relevant legislation in a retail environment
- Apply safe working practices in store
- Collaborate in a diverse team setting
- Identify and prevent suspicious customer behaviour

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 62 / 3 Credits / Personal presentation in a workplace

Unit 11968 / 4 Credits / Knowledge of retail legislation

Unit 11971 / 3 Credits / Use safe work practices in a retail

Skill 40061 / 10 Credits / Work in a diverse group

Unit 24998 / 4 Credits / Deter theft and fraud in retail

### Delivery Options

**2 Day Delivered Group Workshop**  
+ practical application

Supported Remote Option

## GET Retail Skills Level 3

**21 Credits @ Level 3**

Retail management and supervision skills.

- Resolving consumer problems
- Managing health and safety risks as a supervisor
- Giving instructions to other staff members
- Contributing to a team
- Detecting and reducing theft & fraud

This course can be run in a simulated environment as preparation for the workplace, or at your place of work to gain skills & qualifications for industry.

Unit 12356 / 3 Credits / Resolving consumer problems

Unit 30265 / 8 Credits / Health and safety risk assessment

Unit 1312 / 3 Credits / Give oral instructions in the workplace

Unit 9681 / 3 Credits / Contribute within a team or group

Unit 24999 / 4 Credits / Detect and reduce theft and fraud

### Delivery Options

**2 Day Delivered Group Workshop**  
+ practical application

Supported Remote Option

# Media & Entertainment Level 2 & Level 3

Discover the essentials of the Entertainment Industry. Gain a solid understanding of the core principles behind creating an Interview Podcast, or immerse yourself in the industry by assisting with the core development of a creative project in your community.

## Delivery Options

### Blended Learning

A mixture of face to face & remote learning  
See prices under each course

### Supported Remote Option

See prices under each course

Funding may be available for eligible (employed) learners. Please enquire.



## GET Media & Production Level 2

13 Credits @ Level 2

Master the craft of creating an Interview Podcast.

- The process of creating a Podcast
- How to shoot material with a moving image camera
- Discover production roles & responsibilities

Skill 40153 / 5 Credits / Create an interview podcast

Unit 10353 / 4 Credits / Shoot material with a moving camera

Unit 27702 / 4 Credits / Carry out tasks in a production role

### FEES

Blended Learning - \$240 +GST per learner  
+ practical application

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

## GET Entertainment & Events Level 3

19 Credits @ Level 3

Roll up your sleeves and help to support a creative project in your community. Learn about;

- The entertainment and event industry
- Supporting the development of a lighting design
- Supporting the development of a make-up design
- Supporting the construction of props

Learners will require access to support a production where they can assist in roles with which meets the requirements of the unit standards. Productions could include a school production or community theatre.

Unit 31140 / 5 Credits / Entertainment and event industry

Unit 32368 / 5 Credits / Develop a lighting design

Unit 32370 / 5 Credits / Develop a make-up design

Unit 32373 / 4 Credits / Construct props and scenic elements

### FEES

Blended Learning - \$410 +GST per learner  
+ practical application

### Supported Remote Option

\$320 +GST per learner (PDF)

\$340 +GST per learner (Printed)

# Fitness & Beauty Industry Level 3

Learn foundational skills for the Fitness or Beauty Industry. Gain valuable insights into injury prevention and recreational activities. Alternatively, delve into makeup application techniques and conducting consultations.

## FEES

**1 Day Delivered Group Workshop**  
\$240 +GST per learner

**Supported Remote Option**  
\$180 +GST per learner (PDF)  
\$200 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Fitness Industry Basics Level 3

**11 Credits @ Level 3**

Prepare to explore the Fitness Industry with this foundational course.

- Discover how to collaborate effectively within a team or group
- Gain insights into recreation and its role in your community
- Learn about injury and hazard prevention specific to the fitness industry

Unit 9681 / 3 Credits / Contribute within a team or group  
Unit 6896 / 3 Credits / Demonstrate knowledge of recreation  
Unit 20673 / 5 Credits / Recreation injury & hazard prevention

### Delivery Options

1 Day Delivered Group Workshop  
+practical application

Supported Remote Option

Sports field or gym required for delivered workshop.

## GET Beauty Industry Basics Level 3

**11 Credits @ Level 3**

Discover the essentials of the Beauty Industry. You will learn how to experiment with different products, enhance your expertise, and master the art of consultations through this hands-on beauty course.

Unit 2990 / 4 Credits / Read texts to research information  
Unit 1307 / 3 Credits / Speak to a known audience  
Unit 11818 / 4 Credits / Apply product or service knowledge

### Delivery Options

1 Day Delivered Group Workshop  
+practical application  
+makeup provided in workshop free of charge

Supported Remote Option

+ \$45 +GST for your own personal makeup kit to keep

# Leadership & Management Level 3 & Level 4

Navigating business management and leadership in the workplace can be challenging. These courses offer valuable perspectives on the roles and responsibilities associated with business management and leadership.

## FEES

### Blended Learning

\$610 +GST per learner

### Supported Remote Option

\$520 +GST per learner (PDF)

\$540 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Business Leadership Level 3

25 Credits @ Level 3

Master the essentials of organisational leadership with this practical course.

- Apply communication tools, methods, and styles to lead a task or activity
- Identify problem-solving techniques
- Reflect on your own performance and identify areas for improvement.

Skill 40871 / 10 Credits / Leadership communication skills  
Skill 40872 / 10 Credits / Leadership decision making skills  
Skill 40870 / 5 Credits / Leadership self reflection

### Delivery Options

#### Blended Learning

A mixture of face to face & remote learning

Supported Remote Option

## GET Performance Management Level 4

28 Credits @ Level 4

Understand the fundamentals of developing and leading a team in an organisation.

- Develop a team environment and relationships to contribute to business objectives
- Plan and monitor staff performance in an organisation

Unit 32346 / 20 Credits / Team Development  
Unit 23396 / 3 Credits / Performance management planning  
Unit 27566 / 5 Credits / Monitoring Staff Performance

### Delivery Options

#### Blended Learning

A mixture of face to face & remote learning

Supported Remote Option

# Officiating & Assessing Level 2, 3 & 4

Looking to get qualified in Sports Officiating or Assessment Practice? Gain qualifications to support your Sports Officiating role or get certified with the required NZQA qualification to work as a Contract Assessor.

## Delivery Options

### Blended Learning

A mixture of face to face & remote learning  
See prices under each course

### Supported Remote Option

See prices under each course

Funding may be available for eligible (employed) learners. Please enquire.



## GET Sports Officiating Level 2 & 3

10 Credits @ Level 2 & 3

Master the fundamentals of being an umpire or sports official with this hands on course. You will learn;

- Pre-competition preparations and basic rules
- The role and responsibilities of sports officials
- How to behave as an official of a sports event

Unit 27629 / 2 Credits / Beginners umpiring & officiating (L2)

Unit 31386 / 5 Credits / The role of sports officials (L3)

Unit 21644 / 3 Credits / Review personal performance (L3)

### FEES

Blended Learning - \$240 +GST per learner  
+ practical application

### Supported Remote Option

\$180 +GST per learner (PDF)

\$200 +GST per learner (Printed)

## GET Assessor Qualified Level 4

34 Credits @ Level 4

Get qualified to assess & verify learners. This course is a recommended pathway to the NZ Certificate in Assessment Practice.

- Prepare, conduct, carry out & review assessments
- Act ethically, professionally, in a culturally appropriate and inclusive manner, as an assessor.
- Explain, prepare for and conduct verification practices

Unit 4098 / 6 Credits / Assess candidate performance

Unit 30421 / 18 Credits / Carry out assessments

Unit 30423 / 10 Credits / Assessment processes as a verifier

### FEES

Blended Learning - \$710 +GST per learner  
+ practical application

### Supported Remote Option

\$620 +GST per learner (PDF)

\$640 +GST per learner (Printed)

# Computer Skills Level 1, 2 & 3

Grasping the fundamentals of computer use can be quite challenging. These courses offer level appropriate learning designed to equip you with the essential skills to confidently enter the workforce and utilise computers effectively.

Learners must have access to a digital device and the internet.

## FEES

### Blended Learning

\$410 +GST per learner

### Supported Remote Option

\$320 +GST per learner (PDF)

\$340 +GST per learner (Printed)

Funding may be available for eligible (employed) learners. Please enquire.



## GET Tech Savvy Level 1

9 Credits @ Level 1

Gain the essential skills for computer usage to prepare yourself for that new job opportunity.

Unit 18758 / 2 Credits / Find information using the internet

Unit 18743 / 2 Credits / Produce a spreadsheet

Unit 2792 / 2 Credits / Produce published documents

Unit 5946 / 3 Credits / Use computer technology

### Delivery Options

#### Blended Learning

A mixture of face to face & remote learning

Supported Remote Option

## GET Computer Skills Level 2

14 Credits @ Level 2

Enhance your skills with this interactive course and discover how to utilise computer applications effectively.

Unit 29769 / 4 Credits / Word processing applications

Unit 29770 / 4 Credits / Spreadsheet applications

Unit 29771 / 2 Credits / Presentation applications

Unit 32977 / 3 Credits / Learning in a digital context

### Delivery Options

#### Blended Learning

A mixture of face to face & remote learning

Supported Remote Option

## GET Computing Level 3

13 Credits @ Level 3

Enhance your skills by learning how to integrate applications and create documents within an organisational setting.

Unit 29785 / 5 Credits / Word processing integrations

Unit 29786 / 5 Credits / Spreadsheets or organisational use

Unit 29789 / 3 Credits / Interactive multimedia presentation

### Delivery Options

#### Blended Learning

A mixture of face to face & remote learning

Supported Remote Option

# Farming & Horticulture

## Level 1, 2 & 3

Contact us to create your personalised learning adventure in Farming & Horticulture. Mix and match the units to suit your needs.

+practical application of learning required to be observed

### FEES

#### Delivered Workshop

\$24 +GST per CREDIT per learner

#### Supported Remote Option

\$18 +GST per CREDIT per learner

Funding may be available for eligible (employed) learners. Please enquire.

## Farming Level 1

Unit 18194 / 4 Credits / Prepare for milking, and milk cows, under close supervision

Unit 19137 / 2 Credits / Describe advantages and disadvantages of primary industry employment

## Farming Level 2

Unit 19143 / 3 Credits / Perform calculations in a primary industry context

Unit 19145 / 3 Credits / Describe hydration, nutrition and sleep in relation to wellbeing of workers

Unit 31656 / 10 Credits / Demonstrate knowledge of safe work practices in a primary industry operation

Unit 24548 / 8 Credits / Assist with milking

Unit 19106 / 4 Credits / Assist with handling distressed livestock when moving and drafting

Unit 19110 / 10 Credits / Work a farm dog and maintain its health and welfare

Unit 19112 / 4 Credits / Check and report on livestock

Unit 19114 / 4 Credits / Assist with the handling and treatment of livestock

Unit 24629 / 2 Credits / Feed livestock with supplementary feed as directed by a supervisor

Unit 24630 / 4 Credits / Assist with livestock grazing management, and feed livestock under supervision

Unit 20797 / 3 Credits / Describe farm practices and farm animal behaviour

Unit 24542 / 3 Credits / Describe the impact of an agriculture system on soils

Unit 24833 / 3 Credits / Identify and maintain fencing tools and equipment, and construction materials

Unit 24834 / 5 Credits / Replace a broken post and repair a broken wire in fences.

Unit 24836 / 2 Credits / Describe non-electric fences, fence support materials and safe practices in fencing

Unit 561 / 2 Credits / Install, dismantle and store temporary electric fences

## Farming Level 3

Unit 582 / 6 Credits / Handle Livestock when moving and drafting and when livestock are distressed

Unit 19115 / 6 Credits / Handle and move livestock

Unit 19119 / 4 Credits / Set up, operate and maintain a travelling irrigation system

Unit 28980 / 10 Credits / Assist with rearing of young stock from birth until first mating, sale or slaughter

Unit 37 / 6 Credits / Install fencing wire

Unit 572 / 5 Credits / Describe electric fencing components and systems

Unit 573 / 10 Credits / Construct, energise, and test a permanent electric fence



## Production Horticulture

Level 1 / Unit 23780 / 5 Credits / Undertake general garden maintenance

Level 1 / Unit 23783 / 5 Credits / Grow and maintain plants in containers from seed

Level 2 / Unit 21212 / 5 Credits / Harvest a horticulture crop by hand

Level 2 / Unit 29502 / 5 Credits / Plant out by hand

Level 3 / Unit 29838 / 5 Credits / Plant and care for plants

Level 3 / Unit 22186 / 5 Credits / Prepare equipment, and harvest a horticulture crop by hand

# NCEA OUT OF SCHOOL

The current requirements for a learner to achieve NCEA is 60 credits at each level 1, 2 & 3. Additionally, a co-requisite of 20 credits in Literacy and Numeracy is required.

The GET Group has created an **out of school** alternative to help you achieve your learning goals and progress onto further work or study pathways.

Whether you are starting from scratch or half way through your NCEA, we can help get you to completion.

Our programme is designed to be flexible, allowing for self-paced, face to face, supported remote learning, or a combination of methods.

We focus on unit and skill standards, which are often more practical and vocational than achievement standards, making them well-suited for a home-based or work-based learning environment.

Level 1 & 2 is structured into foundational core standards with Level 3 offering a choice of vocational strands. Learners can select a combination of standards to align with their personal goals and meet the credit requirements for NCEA Level 3.

Register your interest: [www.thegetgroup.co.nz/info-for-learners](http://www.thegetgroup.co.nz/info-for-learners)

## NCEA Level 1

60 Credits @ Level 1

New Zealand Certificate in Foundation Skills

Level 1 / 60 Credits - [See page 5 for details](#)

Or choose your own Level 1 path from our courses.

[Payment Plan Available on Request](#)

[Funding may be available for eligible \(employed\) learners. Please enquire.](#)

### Delivery Options & Fees

#### Blended Learning

A mixture of face to face & remote learning  
\$1440 +GST per learner

#### Supported Remote Option

\$1080 +GST per learner (PDF)  
\$1100 +GST per learner (Printed)

## NCEA Level 2

60 Credits @ Level 2

New Zealand Certificate in Foundation Skills

Level 2 / 60 Credits - [See page 7 for details](#)

Or choose your own Level 2 path from our courses.

[Payment Plan Available on Request](#)

[Funding may be available for eligible \(employed\) learners. Please enquire.](#)

### Delivery Options & Fees

#### Blended Learning

A mixture of face to face & remote learning  
\$1440 +GST per learner

#### Supported Remote Option

\$1080 +GST per learner (PDF)  
\$1100 +GST per learner (Printed)

## NCEA Level 3

60 Credits @ Level 3

Level 3 / 60 Credits

Choose any 60 credits @ Level 3 from the any of our courses. Contact us to help you make a plan.

[Payment Plan Available on Request](#)

[Funding may be available for eligible \(employed\) learners. Please enquire.](#)

### Delivery Options & Fees

#### Blended Learning

A mixture of face to face & remote learning  
\$1440 +GST per learner

#### Supported Remote Option

\$1080 +GST per learner (PDF)  
\$1100 +GST per learner (Printed)

# NCEA OUT OF SCHOOL

## Foundational Core Literacy and Numeracy Co-requisite 20 Credits @ Level 1

Literacy or te reo matatini is the ability to read, write and speak. Numeracy or pāngarau is the ability to use mathematics in daily life. These skills are a mandatory requirement for the completion of NCEA at Level 1, 2 & 3.

Learners generally achieve the mandatory co-requisite by sitting external Common Assessment Activities (CAAs). Some approved literacy and numeracy-rich standards can also be used to achieve the co-requisite.

### Option 1: Literacy & Numeracy Co-requisite (20 credits) CAA's

Unit Standard 32403: Read and process texts to gain meaning (5 credits, Level 1)

Unit Standard 32405: Write texts to communicate information (5 credits, Level 1)

Unit Standard 32406: Use mathematics to solve problems (10 credits, Level 1)

Common Assessment Activities (CAAs) are externally assessed twice a year through the NZQA digital system. Learner details must be submitted to NZQA prior to the set assessment dates provided by NZQA.

### Option 2: Literacy & Numeracy Co-requisite (20 credits) 266 Series

#### Available for use until Dec. 2027

Unit Standard 26622: Write to communicate ideas for a purpose and audience (4 credits, Level 1)

Unit Standard 26624: Read texts with understanding (3 credits, Level 1)

Unit Standard 26625: Actively participate in spoken interactions (3 credits, Level 1)

Unit Standard 26623: Use number to solve problems (4 credits, Level 1)

Unit Standard 26626: Interpret statistical information for a purpose (3 credits, Level 1)

Unit Standard 26627: Use measurement to solve problems (3 credits, Level 1)

These standards (commonly referred to as the 266 series of standards) may be used to meet the literacy & numeracy requirements for students enrolled full-time with The GET Group (TEO). Eligibility for these standards will be based on ENROL data from the Ministry of Education. Schools will need to ensure the learner is NOT on ENROL, and does not intend to return to mainstream school, to ensure eligibility for use of these standards.

### Delivery Options & Fees

#### Blended Learning

A mixture of face to face & remote learning

\$410 +GST per learner

#### Supported Remote Option

\$320 +GST per learner (PDF)

\$340+GST per learner (Printed)

Payment Plan Available on Request

Funding may be available for eligible (employed) learners. Please enquire.



LET'S **THINK**  
**OUTSIDE**  
THE **BOX**



**CONTACT**

Adrian Cook  
Chief Logistics Officer  
+64 21 844 979  
[adrian@thegetgroup.co.nz](mailto:adrian@thegetgroup.co.nz)  
[www.thegetgroup.co.nz](http://www.thegetgroup.co.nz)

WWW.THEGETGROUP.CO.NZ



Kia hāpai ngā rangatahi o Aotearoa  
HELPING YOUTH THRIVE IN NEW ZEALAND

adrian@thegetgroup.co.nz

+64 21 844 979